

## EXHIBITOR CONTRACT

### WSMA State Marching Band Championships • October 17, 2009 • UW-Whitewater

This contract is entered into between \_\_\_\_\_ (Exhibitor) and the Wisconsin School Music Association (WSMA). This contract takes effect upon acceptance by the Exhibitor **and** the notice of assignment of exhibit space by WSMA. If exhibit space is not available, WSMA will notify exhibitor by October 9, 2009. The Exhibitor hereby requests WSMA to provide Exhibitor with exhibit space at the WSMA State Marching Band Championships with the understanding the Exhibitor must set up by 10:30 a.m. and dismantle the exhibit not before 9:00 p.m. and by 11:30 p.m. on Saturday, October 17, 2009. Exhibitor agrees to pay WSMA the **\$90.00 exhibit fee** for an exhibit space approximately 10' wide and 10' long (does not include a display table) by **October 7, 2009**. Exhibitor also agrees to abide by the regulations attached to this contract. The signature affixed below indicates acceptance of these conditions.

Please complete the following:

#### EXHIBITOR MAILING INFORMATION

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_ Telephone \_\_\_\_\_

Address \_\_\_\_\_ FAX \_\_\_\_\_

City/State/Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Contact Person if different from above \_\_\_\_\_

Names of other Exhibitors who will be staffing your booth: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***Please provide your own nametags to all authorized booth personnel.***

#### READ EXHIBIT REGULATIONS ON PAGE 2 OF THIS CONTRACT.

This contract is accepted and submitted on behalf of the Exhibitor by:

Signature \_\_\_\_\_ Title \_\_\_\_\_

Print Name \_\_\_\_\_ Today's Date \_\_\_\_\_

**Sign both forms and keep the blue copy for your records. Return the white form along with your \$90.00 check (payable to WSMA) by October 7, 2009 to:**

**Wisconsin School Music Association  
State Marching Band Championships Exhibitor Contract  
1005 Quinn Drive  
Wauwaukee, WI 53597**

#### FOR OFFICE USE ONLY:

Date Received \_\_\_\_\_ Date Paid \_\_\_\_\_ Amount \_\_\_\_\_

Check # \_\_\_\_\_ Exhibitor # \_\_\_\_\_ Booth # \_\_\_\_\_

## **WSMA STATE MARCHING BAND CHAMPIONSHIPS EXHIBIT REGULATIONS**

1. Sales and ordering are permitted from each booth. However, you must have a Wisconsin Seller's permit to sell products at the WSMA State Marching Band Championships event. To obtain a Wisconsin Seller's Permit, contact the Wisconsin Department of Revenue.
2. Food items may not be sold from or near exhibit booths. The host campus has exclusive food concession rights at the event.
3. The host campus has the exclusive rights to sell commemorative WSMA State Marching Band Championships T-shirts and/or sweatshirts throughout the day. No other exhibitors may sell or market commemorative WSMA State Marching Band Championships apparel.
4. Distribution of advertising or recruiting materials is limited to the area of each exhibit space.
5. Disturbing noises or other forms of attracting attention that interfere with the WSMA State Marching Band Championships participating bands or fans will not be allowed.
6. Exhibitors shall not obstruct the audience aisles adjacent to the exhibit space.
7. If an exhibit creates an obstruction that projects more than the allotted ten feet outward from the back of the exhibit space, the exhibit director may forbid its use.
8. Dismantling or packing of exhibits shall not begin before 9:00 p.m. on the day of the event. The largest audience attends the event at the end of the night, so this rule is in your best interest. Please dismantle exhibits by 11:30 p.m. on the day of the event.
9. An exhibitor shall not sublet, divide, or share the space in any manner without the expressed written permission of the Wisconsin School Music Association.
10. The exhibitor agrees not to interfere in any way with the ordinary use by others of any portion of the stadium.
11. The Wisconsin School Music Association reserves the right to restrict exhibits that may be objectionable; also to prohibit or remove any exhibit that may detract from the general character of the display area. This includes persons, things, conduct, printed matter, and/or anything of a character that may not be in keeping with the WSMA State Marching Band Championships event.
12. Colleges, except the host campus, are not allowed to exhibit at the WSMA State Marching Band Championships.
13. Insurance of the exhibitor's property and the exhibitor's protection, and insurance against any other liability or loss must be provided by the exhibitor and be at the exhibitor's expense.

If you have questions on or before the day of the State Marching Band Championships,

Please contact:  
Tim Wurgler, WSMA Program Director  
[twurgler@wsmamusic.org](mailto:twurgler@wsmamusic.org)  
608-850-3566 – Office  
608-513-5585 – Cell (On Day of Event)